



JAMES A. NOYES, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE  
REFER TO FILE:

**WM-3**

June 6, 2002

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AWARD OF CONSULTANT SERVICES AGREEMENT  
BALLONA WETLANDS WALKWAY  
SUPERVISORIAL DISTRICT 4  
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Authorize the Director of Public Works to enter into an agreement with David Evans and Associates, Inc., to prepare a project concept report for the Ballona Wetlands Walkway, for a not to exceed fee of \$29,000 to be funded through Flood Control District funds and establish the effective date following Board approval.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Ballona Wetlands Walkway is to prepare a project concept report containing alternative walkway designs, which provide improved access to view the wetlands without impacting wildlife habitat. The project will include interpretive signs intended to help visitors gain a better understanding of the ecosystem.

**Implementation of Strategic Plan Goals**

Awarding this contract will meet the County Strategic Plan Goal of Fiscal Responsibility and will allow Public Works to manage resources in a more efficient and responsible manner.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County's General Fund. Financing for the Agreement is available from the Fiscal Year 2001-02 Flood Control District fund.

The Agreement is for an aggregate not to exceed fee of \$29,000, including \$3,000 for unforeseen additional work, which may arise during progress of the work. Additional work within this allowance will not be performed without prior written authorization from the Director of Public Works.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard Consultant Services Agreement, previously approved as to form by County Counsel, will be used. The Agreement includes a clause for termination of services upon prior written notice and a renegotiation clause as directed by your Board.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, David Evans and Associates, Inc., is willing to consider Greater Avenues for Independence participants for future employment.

David Evans and Associates, Inc., has demonstrated satisfactory compliance with the County's Child Support Compliance Program.

### **ENVIRONMENTAL DOCUMENTATION**

A finding of environmental impact is not required for the award of these consultant services agreements. Any project that may be proposed as a result of these services will undergo the appropriate environmental review.

### **CONTRACTING PROCESS**

On April 25, 2001, Public Works sent out Requests for Proposals (RFP) to develop select lists of engineering consultants to provide as needed services. The RFPs were sent to 29 selected firms, advertised on the County's web page, listed on the Office of Small Business website, and placed in several publications. The firms selected as the best qualified were CH2MHill, David Evans and Associates, Burns and McDonnell, Lee and Ro, and AKM Consulting Engineering.

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Projects will be assigned to firms according to the select list order. Public Works is making a concerted effort to provide each firm with equitable work opportunities.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. David Evans and Associates, Inc., is aware of the Public Works' CBE Outreach Program and their proposed CBE participation is on file with Public Works.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or project during the performance of the recommended consultant services.

#### **CONCLUSION**

Please return two approved copies of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES  
Director of Public Works

TNP:dbm

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cc: Chief Administrative Office  
County Counsel  
Department of Public Social Services (GAIN Program)